

**MINUTES OF A REGULAR MEETING OF THE BOARD OF THE
TRIVILLAGE REGIONAL SEWAGE SERVICES COMMISSION IN
THE PROVINCE OF ALBERTA, HELD ON THURSDAY, JANUARY 19, 2023,
HELD AT THE SUNSET POINT OFFICE IN SUNSET POINT, AB
COMMENCING AT 7:00 P.M.**

IN ATTENDANCE

Angela Duncan, Chairperson/Director
Gwen Jones, Vice Chairperson/Director
Alan Christiansen, Director
Kelly Muir, Director
Roger Montpellier, Director (viz zoom)
Keir Packer, Director (via zoom)
Wendy Wildman, Chief Administrative Officer
Jason Madge, Manager/Operator

ABSENT

n/a

CALL TO ORDER

Chairperson Angela Duncan called the meeting to order at 7:00 p.m.

**ACCEPTANCE OF
AGENDA**

Res. P23-300

Moved by Director Alan Christiansen that the January 19th, 2023 Regular Meeting Agenda be approved as presented.

CARRIED

**APPROVAL OF
MINUTES**

Res. P23-301

Moved by Director Roger Montpellier that the minutes of the November 17th, 2022 Regular Board Meeting be approved as presented.

CARRIED

Res. P23-302

Moved by Director Kelly Muir that the minutes of the November 17th, 2022 Organizational Meeting be approved as presented.

CARRIED

DELEGATIONS

n/a

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REPORTS

Res. A23-303 Moved by Vice Chairperson Gwen Jones that the Chairpersons report, as verbally provided by Angela Duncan, be accepted for information.

CARRIED

Res. A23-304 Moved by Director Alan Christiansen that the Administration Report, as verbally provided by Chief Administrative Officer Wendy Wildman, be accepted for information.

CARRIED

Res. A23-305 Moved by Director Keir Packer that the financial reports be accepted for information.

CARRIED

Res. A23-306 Moved by Director Kelly Muir that the verbal Operations Report, as provided by Jason Madge, be accepted for information.

CARRIED

BYLAWS

n/a

OLD BUSINESS

Res. A23-307 Moved by Vice Chairperson Gwen Jones that the December 22nd, 2022 letter that was forwarded to the Darwell Lagoon Commission along with the follow-up discussion be accepted for information (letter should have referenced memorandum of understanding not memorandum of agreement).

CARRIED

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Res. A23-308

Moved by Director Alan Christiansen that pursuant to section 197(2) of the Municipal Government Act, the Board go into a closed meeting session at 7:19 p.m. to discuss the following item:

a) Legal – Solicitor/Client Privilege (FOIPP Act Section 27)

CARRIED

The meeting recessed from 7:19 p.m. to 7:21 p.m.

The following individuals were present at the closed meeting:

Angela Duncan
Gwen Jones
Alan Christiansen
Kelly Muir
Roger Montpellier
Keir Packer
Jason Madge
Wendy Wildman

Res. A23-309

Moved by Director Kelly Muir that the Board come out of the closed meeting at 7:33 p.m.

CARRIED

The meeting recessed from 7:33 p.m. to 7:35 p.m.

Res. A23-310

Moved by Director Alan Christiansen that the Tri-Village Regional Sewage Services Commission forward a letter to the Summer Village of Sunset Point regarding their proposed rv development and previous correspondence noting the following:

-a one-time connection fee equivalent to \$2,500 per lot (could be paid all at once, or perhaps paid in phases as the

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- development is built)
- condo board shall maintain ownership of the infrastructure within its boundaries (incl. but not limited to: upgrades, repairs, replacements) (should the developer walk away from the development these lands and/or this infrastructure would become the responsibility of the Summer Village and this should be caveated on condo lot titles)
- connection to TVRSSC system must be to TVRSSC standards, but requirements for construction standards within the development will be between the municipality and the developer
- each condo lot to be assessed the annual per lot revitalization fee

CARRIED

Res. A23-311

Moved by Director Kelly Muir that the November 22nd, 2022 letter of support for the Alberta Community Partnership Grant application for a water distribution feasibility study be accepted for information.

CARRIED

NEW BUSINESS

Res. A23-312

Moved by Director Roger Montpellier that the draft 2023 Operating and Capital Budget be approved with the following amendment:

- reduce the Capital Reserve fund by \$37,461 to balance the budget at a 0% increase.

CARRIED

CORRESPONDENCE

Res. A23-313

Moved by Director Kelly Muir that the following correspondence be accepted for information:

- a) Christmas Cards received from Alberta Beach and Doyle & Company

CARRIED

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CONFIDENTIAL
ITEMS

A closed session was held earlier in the meeting.

NEXT MEETING DATE

Res. A23-314

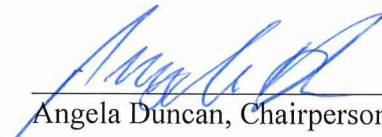
Moved by Vice Chairperson Gwen Jones that the next regular Board of Directors meeting be changed from March 16th to March 23rd, 2023.

CARRIED

ADJOURNMENT

As all matters have been addressed Chairperson Angela Duncan declared the meeting adjourned at 8:06 p.m.

These minutes approved this 23rd day of March, 2023.



Angela Duncan, Chairperson



Wendy Wildman, CAO